

# Policy and Procedures for Macleod Organic Community Garden

The purpose of Macleod Organic Community Garden is threefold:

- To build a strong community in Macleod
- To share, teach and promote sustainable gardening practices
- To produce food for members

The following Policy and Procedures are intended to support these aims.

1. The Garden is gardened communally. There are no individual plots.
2. The Garden is open only at specified times with keys managed by the Executive.
3. Produce is offered preferentially to members who work at the Garden on the days when produce is harvested.  
Excess produce is shared with members of the wider community.
4. Harvesting is carried out according to the Harvesting Guidelines.
5. For safety reasons two or more people need to be present in the Garden at all times.
6. Members are expected to conduct themselves according to the Code of Conduct and Safety Policy.
7. Any conflict between members should be resolved according to the guidelines in the Sustainable Macleod Inc Constitution.

## Code of Conduct for Sustainable Macleod and Macleod Organic Community Garden

### 1. Purpose

This code of conduct outlines our expectations for all those who participate.

Our goal is to be inclusive. As such, we are committed to providing a friendly, safe and welcoming environment for all. Everyone has the right to feel safe and included.

We invite all those who participate to help us create safe and positive experiences for everyone.

### 2. Conduct

We encourage members to recognize that there is a link between actions and their effects on other members of the community.

We want to ensure that we as a community group are welcoming, friendly and encouraging to all who participate in our activities.

We ask and expect members to be considerate and respectful of each other in both speech and action.

### 3. Reporting Guidelines

If you witness or are the target of unacceptable behaviour, or have any other concerns, please notify a committee member as soon as possible.

### 4. Addressing Grievances

If you feel you have been falsely or unfairly accused of violating this Code of Conduct, you should notify the committee with a concise description of your grievance. Your grievance will be handled in accordance with "Model Rules" of Sustainable Macleod Inc.

### 5. Scope

We expect all members and visitors to abide by this Code of Conduct, including on social media.

This code of conduct and its related procedures also applies to unacceptable behaviour occurring outside the scope of community activities when such behaviour has the potential to adversely affect the safety and well-being of community members.

### 6. Photography

Please be mindful that some people do not wish to be photographed or have children photographed. Please obtain consent before publishing any photos on social media.

### 7. Contact information

If you have any concerns, please contact one or more of the following committee members by emailing:

Paul Gale-Baker (President) [pagb@optusnet.com.au](mailto:pagb@optusnet.com.au)

Chris Newman (Treasurer) [chris@tigermail.com.au](mailto:chris@tigermail.com.au)

Jenny Joyce (Secretary) [jennifer.joyce64@gmail.com](mailto:jennifer.joyce64@gmail.com)

For further information, see [mocg.club](http://mocg.club)

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